

Faculty		Faculty of Social Sciences	
Doctoral Collage		Doctoral Collage of Political and Administrative Sciences	
Scientific Discipline		Political and Administrative Sciences	
RECRUITMENT RULES - also for applicants for STER Programme (doctoral scholarships for foreigners)			
1.	Form of recruitment procedure	entrance exam	
	qualifying exam (oral or written); interview *	With the approval of the admissions committee, the entrance examination can be carried out in the form of video conferencing	
2.	Thematic scope of the qualifying exam / interview	<ol style="list-style-type: none"> 1. Contemporary democracies – models and characteristics 2. Public administration – structural properties and principal functions 3. Political problems in today’s world 4. Mass media in modern world 5. Politics and power 6. Populism and democracy 7. International systems of national and ethnic minorities’ rights protection 8. International organisations 9. Processes of integration and disintegration in Europe after 1945 10. Main theories of European integration 	
3.	Recommended literature	<p>Berend I.T. (2016) <i>The History of European Integration. A new perspective</i>, Routledge.</p> <p>Gilbert M. (2012) <i>European Integration: A Concise History</i>, Rowman & Littlefield.</p> <p>Heywood, A. (2013) <i>Politics</i>, New York: Macmillan International Higher Education</p> <p>Hix S., Høyland B. (2011) <i>The political system of the European Union</i>, Palgrave Macmillan.</p> <p>Peters, B. G. (2002) <i>Politics of bureaucracy. An Introduction to Comparative Public Administration</i>, London New York: Routledge</p> <p>Rosamond B. (ed.) (2007) <i>Theories of European Integration</i>, New York.</p> <p>Shively, P. W. (2017) <i>The Craft of Political Research</i>, New York: Routledge.</p> <p>Stachowska Z. (2013) <i>The Rights of National Minorities in International Law</i>, International Courts Association.</p> <p>Wallace H., Pollack, M. A., Young A. R. (2010) <i>Policy-making in the European Union</i>, Oxford: Oxford University Press.</p>	
4.	Assessment criteria	<ol style="list-style-type: none"> 1. Candidates will be admitted to the Doctoral College of Political Administrative Sciences on the basis of a competition, within the limit of places available. 2. Admission to the Doctoral College of Political and Administrative Sciences is determined by the result of the competition expressed in points. 3. The points are awarded for the following: the doctoral dissertation project approved by the proposed academic supervisor, current scientific achievements and activities in the student scientific movement, answers during the oral entrance examination to questions regarding the project of the doctoral dissertation and the general knowledge of the candidate from a scientific discipline. 	
	1. Initial outline of doctoral thesis	Acceptance by a proposed research supervisor; Volume 20-40 thousand characters including spaces, content encompassing as minimum: introduction	1.30 pkt.

	and definition of a research topic including the justification, review of the literature on the subject, methodology and approach to the research; planned content of doctoral thesis, bibliography in Harvard style	
2. Research publications	<p>A copy of the publication or a statement confirming the admission to printing should be attached:</p> <p>a. 5 points – articles published in journals listed in databases: Scopus, Web of Science, ERIH Plus, own monographs and scientific edition of a monograph published by publishers from the list of the Ministry of Science and Higher Education (MNiSW) dated 18 January 2019.</p> <p>b. 3 points – other articles in journals from the list of journals of the Ministry of Science and Higher Education dated 25.01.2017, list from 2019 or the chapters in edited volumes published by publishers from the list of MNiSW dated 18 January 2019.</p> <p>c. 1 point – other research articles or chapters</p>	0-10 pkt.
3. Participation in research projects	<p>Confirmation of participation from the project leader or decisions on allocation of funds should be attached.</p> <p>a. 3 points – role of a research fellow or a leader in projects: NCN, NCBiR, MNiSW, H2020, ERC, European Commission and other foreign institutions and organisations</p> <p>b. 1 point – role of a research fellow or a leader in other projects</p>	1.5 pkt.
4. Activity in student scientific clubs, participation in organisational committees of conferences or activity promoting the science	<p>A statement from the organisers of the event should be attached, in case of student scientific clubs – a statement issued by the research club supervisor. The commission shall award the score based on qualitative assessment of the achievements</p>	1.5 pkt.
5. Active participation in a scientific conference (including a presentation, poster etc.)	<p>Conference program and certificate/statement from the organisers should be attached</p> <p>a. 1 point – student-doctoral conference, b. 2 point – nation-wide conference, c. 3 point – international conference (minimum 30% of participants with the papers from outside the country of the organiser)</p>	1.5 pkt.

	6. Research scholarships and awards awarded both within and outside the University, participation in student exchange programs (Erasmus+, Most, other)	A certificate, confirmation or a diploma should be attached. The commission shall award the score based on qualitative assessment of the achievements.	1.5 pkt.
	7. Entrance exam – discussion on the submitted draft outline of doctoral thesis		0-20 pkt.
	8. Entrance exam – assessment of general knowledge in the area of the given discipline	Random questions from the list of exam topics	0-20 pkt.
	The minimum number of points necessary to obtain a positive result of the recruitment procedure	60 pkt.	
	The maximum number of points possible to obtain during the recruitment procedure	100 pkt.	
5.	Language of the recruitment procedure	Polish or English language	
6.	Required documents	<p>Required documents also for applicants for STER Programme (doctoral scholarships for foreigners):</p> <ol style="list-style-type: none"> 1. application (including information on the planned subject of doctoral thesis and the name of the proposed research supervisor); 2. application for admission to the Doctoral School printed from the IRK / IRC system, signed by the candidate with consent to the processing of personal data for the purposes of the qualification procedure and potential education at the Doctoral School; 3. photocopy of the diploma of completion of second-cycle studies or uniform master's studies or another document entitling to apply for admission to the doctoral school (the original will be available for confirmation in order to confirm compliance with the original); in the case of a diploma obtained outside Poland, an apostille or legalization of the document required; 4. a written opinion of the research supervisor selected from among independent research fellows of the Faculty of Social Sciences of University of Wrocław regarding the draft outline of doctoral thesis including the declaration of providing research guidance for the candidate 5. the initial outline of doctoral thesis; 6. a certificate or a statement confirming the knowledge of English language at B2 or equivalent level (FCE, TOEFL- 550, IELTS 5,5-6,5, BEC Vantage and other equivalent international certificates), and for STER programme applicants a certificate or a statement confirming the knowledge of English language at C1 or equivalent level (CAE, TOEFL- 95, IELTS 7,0, BEC Higher and other equivalent international certificates); the candidates for whom English was a lecturing language during a previous stage of education or for whom it is a native language, are released from the obligation of 	

presenting the certificate.

7. a statement of the candidate for the Doctoral School of the University of Wrocław containing information: whether they have or have not got a PhD degree, whether they are academic teachers or researchers, or whether they are PhD students at another college of the Doctoral School of the University of Wrocław or at another Doctoral School (according to the required formula).

The documents should be submitted in Polish or in English.

8. the confirmation of recruitment fee payment.

Foreigners submit additionally:

1. translation into Polish of a diploma or other document entitling to undertake education at the Doctoral School. The translation must be certified by a Polish sworn translator (entered on the list of sworn translators kept by the Minister of Justice), a sworn translator from the EU (if a sworn translator institution exists in a given country) or a Polish consul

2. photocopy of the document confirming the legalization of the stay (the original can be viewed to confirm compliance with the original).

It is possible to admit the candidate to the entrance examination without a photocopy of the document confirming the legalization of the stay and its delivery only in the event of a positive result of the entrance examination.