

## **Programme of the Doctoral School at the University of Wrocław**

### **The Doctoral College of Political and Administrative Sciences**

The curriculum at the Doctoral College of Political and Administrative Sciences takes into account the recommendations of the Bologna Seminar “Doctoral Programmes for the European Knowledge Society”, which was held in 2005 in Salzburg at the initiative of the Austrian Federal Ministry of Education, Science and Culture, the German Federal Ministry of Education and Research and the European University Association. The recommendations and conclusions from the seminar are continuously promoted by the European University Association.

By launching a new programme at the Doctoral College of Political and Administrative Sciences, we place particular emphasis on three of the recommendations we intend to implement:

- the main component of curriculum involves the doctoral students in carrying out their own research,
- the doctoral students are perceived as professionals who have a significant contribution to make in broadening knowledge,
- the curriculum of doctoral studies assumes the promotion of mobility—in the international dimension, between the university and other entities and within the university between various disciplines.

#### **Assumptions of the Doctoral College of Political and Administrative Sciences programme**

1. Education at the Doctoral College of Political and Administrative Sciences will be provided in Polish or English.
2. The curriculum of the Doctoral College of Political and Administrative Sciences consists of three groups of subjects:
  - **OU** – general university subjects (including classes in law, the ethics of scientific research and didactical methods at academic institutions;
  - **ZW** – subjects provided within the scope of colleges at the Faculty of Social Sciences
  - **NS** – subjects offered to doctoral students under the auspices of the Doctoral College of Political and Administrative Sciences

The courses will be selected by the doctoral student and his/her doctoral thesis supervisor before the beginning of the semester in which the course is to take place with the exception of elective courses carried out in the first semester when the courses will be selected by the doctoral student and his/her proposed research supervisor.

3. Doctoral students learn and study both within the scope of the organised classes and within the broader scientific community.
4. For the purpose of achieving the educational objectives, other obligations of a doctoral student are also envisaged, which will be included in the individual research plan prepared

in agreement with supervisors and will specifically take into account the doctoral thesis preparation schedule and such elements as:

- conducting scientific research and submitting reports on this research,
  - professional practice in the form of conducting didactic classes or participating in the classes held by university teachers – a minimum of 15 hours during the entire education cycle, no more than 60 hours during the academic year,
  - being on consultation duty,
  - active participation in scientific conferences and other scientific events (e.g. guest lectures, summer academies) – minimum 1 conference/event during the academic year,
  - participation in organisational work at the university, specifically at the unit employing the supervisor or in organisation of a doctoral conference,
  - active participation in activities popularizing the science (e.g. presentation at the Science Festival, organisation of popularization activities, popular science presentations) – minimum 1 event during the academic year,
  - participation in domestic or foreign mobility within the scope of collaboration with other research centres (e.g. Erasmus Plus and Most programs, guest lectures at other universities, didactical and research internships at other universities) – minimum 1 form of mobility during the entire education cycle,
  - preparation during the entire education cycle of a minimum of 1 scientific paper published in a scientific journal or in reviewed materials from an international conference, which during the year of publication of the paper in its final form were included in the list prepared according to the regulations issued pursuant to article 267 section 2 point 2 letter B of the Law on Higher Education and Science dated 20 July 2018 or 1 scientific monograph published by a publisher, which during the year of publication of the monograph in its final form was included in the list prepared according to the regulations issued pursuant to article 267 section 2 point 2 letter A or a chapter in such a monograph.
5. An individual research plan will be presented by the doctoral student within 12 months from the date of starting the doctoral programme to a three member Committee appointed by the head of the Doctoral College of Political and Administrative Sciences from the members of the Council of Discipline responsible for the political and administrative sciences.
  6. The doctoral student is required to participate in scientific events such as faculty seminars, institute seminars, symposia, conventions and guest lectures.
  7. The achievement of the education effects can be also confirmed based on classes completed at other colleges of the Doctoral School of the University of Wrocław and at other universities both in Poland (e.g. within the scope of the MOST program) and abroad (e.g. within the scope of ERASMUS+ program).
  8. The doctoral student is required to complete a professional internship in the form of conducting didactical classes or participating in the classes conducted by a university teacher.
    - 8.1. The internship may not exceed 60 hours during the academic year or be less than 15 hours during the entire education cycle. The internship shall be held between the 3<sup>rd</sup> and 8<sup>th</sup> semester. The verification method of the internship shall be a credit without a grade given by the coordinator/supervisor of the given subject or a promoter based on observation.
    - 8.2. The essential form of performance of the duty of professional internship concerns the doctoral student conducting didactical classes.

- 8.3. The doctoral student may be released from the obligation of conducting didactical classes on the terms defined in the statute of the Doctoral School. The release should be granted by the head of the Doctoral School College.
- 8.4. The head of a didactical unit employing the doctoral student's promoter shall decide in agreement with the promoter the level and type of the classes to be conducted. The promoter shall make decisions regarding the participation of doctoral student in the classes of an academic teacher, their level and type and shall indicate the classes in which the doctoral student should participate.
9. The doctoral student is required to be on consultation duty. The detailed rules of performance and number of hours of consultation duty is defined in separate regulations.
10. The doctoral student is required to actively participate in the organisational work of the university and unit in which he receives education within the scope of the Doctoral School.
11. The duties of the doctoral student specifically include participation in preparation of organised conferences, symposia, conventions and guest lectures and assistance in the performance of exams.
12. The education of the doctoral student is completed by the submission of his/her doctoral thesis.

## Curriculum

### 1st year, 1st semester

Course	Course type	Course format	The type of assessment	Number of hours
Doctoral seminar with supervisor	NPA	Seminar	Final credit	6
Research design (I)	NPA	Seminar	Final grade	14
Theories of political science	NPA	Lecture	Final credit	10
Theories of international relations	NPA	Lecture	Final grade	10
General methodology	OU	Lecture	Exam	30
Logic OR Ontology and epistemology (optional, 1 from 2)	ZW	Tutorial	Final grade	14
Academic writing	ZW	Workshop	Final credit	10
Polish for foreigners	OU	Class instruction	Final grade	(30)
<b>Total</b>				<b>94 (124)</b>

Abbreviations:

OU – course offered at the University level

ZW – course offered by the Faculty's Colleges

NPA – course offered by the College of Political and Administrative Sciences

### 1st year, 2nd semester

Course	Course type	Course format	The type of assessment	Number of hours
Doctoral seminar with supervisor	NPA	Seminar	Final credit	6
Research design (I)	NPA	Seminar	Final grade	14
Political institutions in democratic and non-democratic regimes	NPA	Lecture	Final credit	10
Theories of integration	NPA	Lecture	Final grade	10
Applying for research grants and managing research projects	ZW	Workshop	Final credit	14
Methods of social research OR	ZW	Workshop	Final grade	14

Research Methods in Humanities (optional 1 from 2)				
Teaching in higher education	<b>OU</b>	Workshop	Final credit	30
Polish for foreigners	<b>OU</b>	Class instruction	Exam	(30)
<b>Total</b>				<b>98 (128)</b>

The rules of completing Year I (semester 1-2):

- The doctoral student is obliged to complete all courses envisaged during the given semester, submit the draft version of a paper, 25 000 – 30 000 characters long including spaces, referring to one of the lectures and present a written scientific progress report confirmed and reviewed by the supervisor,
- The scientific progress report shall specifically include: information on prepared and published scientific papers, presentations and participation in scientific conferences and other forms of scientific activity and information on the progress of work on the doctoral thesis. The report shall also assess the activity and didactical skills of the doctoral student.
- The additional condition also concerns the preparation of an individual plan and research project containing specifically the schedule of preparation of the doctoral thesis and its presentation to the three member Committee appointed by the head of the Doctoral College of Political and Administrative Sciences from the members of the Council of Discipline responsible for the political and administrative sciences.

**2nd year, 3rd semester**

<b>Course</b>	<b>Course type</b>	<b>Course format</b>	<b>The type of assessment</b>	<b>Number of hours</b>
Doctoral seminar with supervisor	<b>NPA</b>	Seminar	Final credit	6
Monographic lecture or tutorial of choice (lecture I)	<b>NPA</b>	Lecture	Final credit	10
Monographic lecture or tutorial of choice (lecture II)	<b>NPA</b>	Lecture	Final grade	10
Methods of quantitative data analysis OR Methods of Text Analysis (I) (optional 1 from 2)	<b>ZW</b>	Workshop	Final grade	30
Ethics in research	<b>OU</b>	Tutorial	Final credit	10
<b>Total</b>				<b>66</b>

## 2nd year, 4th semester

Course	Course type	Course format	The type of assessment	Number of hours
Doctoral seminar with supervisor	<b>NPA</b>	Seminar	Final credit	6
Monographic lecture or tutorial of choice (lecture III)	<b>NPA</b>	Lecture	Final credit	10
Monographic lecture or tutorial of choice (lecture III)	<b>NPA</b>	Lecture	Final grade	10
Methods of qualitative data analysis OR Methods of Text Analysis (II) (optional 1 from 2)	<b>ZW</b>	Workshop	Final grade	30
Dissemination of the results of scientific research OR The cooperation between science and its socio-economic environment (optional 1 from 2)	<b>ZW</b>	Workshop	Final credit	10
Legal basis of scientific research OR Copyright law in scientific research (optional 1 out of 2)	<b>OU</b>	Lecture	Final credit	6
<b>Total</b>				<b>72</b>

Note:

- Monographic lectures and tutorials are optional. The programme includes the initial proposal of courses: Political communication, International relations, National and international security, Political thought, Public policies, Public administration, History of Europe in XX century, Introduction to R.

The rules of completing Year II (semester 3-4):

- The doctoral student is obliged to complete all courses envisaged during the given semester, submit the draft version of a paper, 25 000 – 30 000 characters long including the spaces referring to one of the lectures and present a written scientific progress report confirmed and reviewed by the supervisor,
- The scientific progress report shall specifically include: information on prepared and published scientific papers, presentations and participation in scientific conferences and

other forms of scientific activity and information on the progress of work on the doctoral thesis. The report shall also assess the activity and didactical skills of the doctoral student.

- The additional condition: external assessment of the individual plan and scientific project. Mid-term assessment halfway through the education period defined in the curriculum. The mid-term assessment shall end with either a positive or negative assessment.

### 3rd - 4<sup>th</sup> year, 5<sup>th</sup>- 8<sup>th</sup> semester

Course	Course type	Course format	The type of assessment	Number of hours
Doctoral seminar with supervisor	NPA	seminar	Final credit	6 hours per semester
<b>Total</b>				<b>24</b>

Doctoral curriculum total: 354 hours

*(414 hours for foreigners including the Polish language course)*

### The rules of completing Year III and IV (semester 5-8):

- The doctoral student is obliged to complete all courses envisaged during the given semester and present a written scientific progress report confirmed and reviewed by the supervisor,
- The scientific progress report shall specifically include: information on prepared and published scientific papers, presentations and participation in scientific conferences and other forms of scientific activity and information on the progress of work on the doctoral thesis. The report shall also assess the activity and didactical skills of the doctoral student.
- The additional condition: external assessment of the individual plan and scientific project. Mid-term assessment halfway through the education period defined in the curriculum. The mid-term assessment shall end with either a positive or negative assessment.

**Doctoral curriculum total: 354 hours**

*(414 hours for foreigners including the Polish language course)*

### 2nd, 3rd and 4th year

Course	Course type	Course form	The type of assessment	The number of hours
Teaching internship	ZW	Internship	Final credit	not less than 15 hours during the entire programme and not more than 60 hours per year

Teaching internship total: 15-180 hours